

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

JANUARY 10, 2019

**ORGANIZATIONAL MEETING/SPECIAL MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

OPENING OF THE MEETING – CALL TO ORDER

President Pro Tem – Dan Hare

CALL TO ORDER

PLEDGE OF ALLEGIANCE – Michael Berding

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2019
(ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2019

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2019
(ORC 3313.14)

A. Nominations (same procedure applies)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares _____ elected Vice President of the Fairfield Board of Education for 2019

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2019 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions: Thursday, February 7
Thursday, March 7
Thursday, May 2
Thursday, June 6
Thursday, August 1
Thursday, September 5
Thursday, October 3
Thursday, November 7
Time: 6:30 P.M.
Location: Fairfield Administration Building
Large Conference Room
4641 Bach Lane
(There will be no work session in April, July and December)

Regular Sessions: Thursday, February 21
Thursday, March 21
Thursday, April 18
Thursday, May 16
Thursday, June 27
Thursday, July 18
Thursday, August 15
Thursday, September 19
Thursday, October 17
Thursday, November 21
Thursday, December 12

Time: 6:30 P.M.

Location: Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.

- B. Consider establishment of a Board service fund for 2019 in the amount of \$9,942.00. (ORC 3315.15).
- C. Recommend approval of the following standing authorizations for 2019:
1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
 2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
 3. Authorize the Treasurer to invest inactive funds whenever funds are available.
 4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
 5. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
 6. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
 7. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that are no longer needed.
 8. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
 9. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's office.
- Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.
10. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's /Designee's acceptance.

- 11. Authorize the Superintendent or Designee to appoint substitute support staff as necessary within the limits of the annual appropriation resolution.
- 12. Authorize the Director of Curriculum and Instruction, Assistant Superintendent, Director of Special Services and Director of Business Operations to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
- 13. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
- 14. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

D. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network _____
- 2. Parks and Recreation Board _____
- 3. Planning Commission _____

(Any of items “A” through “D” may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

PRESENTATIONS/RESOLUTIONS

- A. School Board Recognition Month - Gina Gentry-Fletcher
- B. Aspiring Leaders Program Update - Jeff Madden
- C. STEM Careers/Lunch and Learn - Balena Shorter

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

a. Extracurricular Resignations 2018-2019

Matt Tyla, Track, Head Coach (effective with the 2018-2019 school year, for personal reasons)

2. Unpaid Leaves of Absence

a. Lisa Head, Senior High, Intervention Specialist (effective for a .5 day on December 12, 2018, and for a .5 day on December 18, 2018; for personal reasons)

3. Employment

a. Substitute Teachers 2018-2019

Lynn Hastings
Kenneth Sovern

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

B. Personnel – Support

1. Resignations

a. Patricia Einsfeld, Transportation, Chauffeur (effective January 11, 2019; for personal reasons)

2. Leaves of Absence

a. Anthony Agoston, Transportation, Bus Driver (effective .75 day December 14, 2018 through March 18, 2019; for unpaid Workers Compensation)

b. Jennifer Cornwall, Transportation, Bus Driver (effective December 17, 2018 through March 12, 2019; for unpaid personal medical)

- c. Frances Erskine, Freshman, Secretary III
(effective .25 day November 30, 2018 through December 20, 2018; unpaid personal medical)

3. Employment

- a. Shellie Doyle, Crossroads, Food Service Assistant
(effective January 7, 2019; for a replacement position)
- b. Crystal Puthoff, East, Educational Assistant
(effective January 3, 2019; for a replacement position)
- c. Melissa Walters, West, Educational Assistant
(effective January 3, 2019; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

C. Item for Board Discussion

- 1. 2019 Crystal Classic Trophy Sponsor - Dan Hare
- 2. Special Education Educational Assistants - Joe Penney
- 3. Samsung "Solve for Tomorrow" Contest - Billy Smith

D. Other Items for Board Action

- 1. Recommend approval of the following Board policies:
 - a. DJ - Purchasing
 - b. DJC - Bidding Requirements
 - c. DJF - Purchasing Procedures
 - d. GDPB - Resignation of Support Staff Members
- 2. Recommend approval of the execution of the Samsung "Solve for Tomorrow" 2018-2019 Education Contest School Liability and Publicity Release

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meeting:

December 20, 2018 – Regular Meeting

B. Recommend approval of the financial reports for the month of December 2018.

C. Recommend approval of the 2018-2019 Amended Appropriations Resolution.

D. Recommend approval of the following donations:

- 1. A donation of winter crafts, school bracelets, glasses, bookmarks, erasers and candy valued at \$85 from Ruthie Back to Fairfield North Elementary School.

Total donations for 2019: \$85.00

E. Recommend approval of the fiscal year 2020 Tax Budget that will be submitted to the Butler County Auditor’s Office.

F. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2019:

Scorekeepers/Timers/Ticket takers:	\$28 per game
Site Managers:	\$60 per game
Bookkeeper:	\$150 per tournament

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

B. Butler Tech – Michael Berding

C. Parks and Recreation – Carrie O’Neal

D. Planning Commission – Brian Begley

ANNOUNCEMENTS

January 21, 2019 – Martin Luther King Day (No School)

January 25, 2019 - Fairfield Show Choirs "First Look", 5:30 PM, Dinner, FHS Cafeteria;
7:00 PM, Show, PAC

January 26, 2019 - Fairfield Show Choirs "First Look", 5:30 PM, Dinner, FHS Cafeteria;
7:00 PM, Show, PAC

January 27, 2019 - Fairfield Show Choirs "First Look", 2:00 PM Show, PAC

February 7, 2019 - Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**